

**RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
September 12, 2023**

MEMBERS PRESENT: Pastor Steve Ernst, Sandy Steele, Jeanne Dillner, Patti Miller, Jim Lachut, Brandon Wheeler, Glenn Edgemon, Kristen Imhoff, Fred Ball

MEMBERS ABSENT: Vicki Glasford

OPENING

1. Devotion/Prayer – Jeanne Dillner
2. Communications/Visitor Comments

REPORTS

1. President's Report – Sandy Steele reported:
 - a. Praise for the great support we had at the special Congregational Meeting!
 - b. Lisa has contacted Bruce Heating & Air to move forward with the HVAC replacement that was approved at the special Congregational Meeting
 - c. Reminder that October is Pastor Appreciation Month
 - d. Reminder of the Annual Congregational Meeting on October 29th and Council will host lunch
2. Lead Pastor Report – Pastor Steve reported:
 - a. The Block Party was fun for both the RLC attendees and the community!
 - b. The church would like to have an ordination service for Kelly on Oct. 1 at 3:00 PM before she leaves for Kent
 - i. A motion was made by Jeanne and seconded by Brandon to cancel the 5:00 service that night in lieu of Kelly's Ordination Service at 3:00. The motion carried.
 - c. Staffing update
 - d. The Mission & Ministry team will not have a vision & guide ready for the Annual Meeting. A Special Congregational Meeting will happen when this is completed.
 - e. Due to a lack of participation and engagement, the weekly Pastor's Podcast will be discontinued.
3. Financial Report – Jeanne Dillner
 - a. Our year to date shows a loss of \$776, as tithing is at 61% of expected and we are 67% through the year. It is expected for tithing to be down during summer months, so no concern.
 - b. We are in a good place to be and still looking good to end the year in a financially healthy place!

CONSENT AGENDA (Proposed for approval without discussion): A motion was made by Kristen and seconded by Jeanne. The motion carried.

1. Approve Regular Council Meeting Minutes – August 8, 2023
2. Approve Annual Congregational Meeting Agenda – October 29, 2023.
3. Approve the following delegate(s) for LCMC Annual Gathering in October: Pam & Mot Hedges

OLD BUSINESS

1. Discuss/Accept 2022 Audit Report
 - a. A motion was made by Kristen and seconded by Jeanne to accept the report with the recommendation to modify the checklist in Section 4 to reflect current business procedures. The motion carried.
2. Approve RLC's 2024 Ministry Plan

- a. A motion was made by Brandon and seconded by Glenn to accept the 2024 Ministry Plan with recommended changes. The motion carried.
3. Approve RLC's 2024 Operating Budget to be presented to Congregation
 - a. A motion was made by Kristen and seconded by Patti to approve the proposed 2024 Operating Budget to present to the Congregation. The motion carried.
4. Good News Today Media Task Force Update
 - a. This group recently gathered very encouraging data from ComScore that shows more people view Good News Today through KVEW than we expected!
 - b. This group is moving closer towards a recommendation to give to the Council

NEW BUSINESS

1. Approve 3rd quarter benevolences as follows: Lutherhaven \$1,814.40, Jews for Jesus \$1,650.00, LCMC – Seminary Debt Relief \$2,500.00, LCMC – Lutheran Disaster Assistance Fund \$4,200.00, Institute of Lutheran Theology \$2,000.00, The Masters Institute \$2,000.00, Lutheran Military Veterans & Families Ministries \$2,200.00, LAMP – Lutheran Association of Missionaries and Pilots, Inc. \$944.80
 - a. A motion was made by Jeanne and seconded by Jim to approve the benevolences as suggested. The motion carried.
2. Approve benevolences for undesignated ministries as follows: Operation Blessing (Disaster Relief Fund) \$1,000, Catholic Charities of Eastern Washington (Eastern Washington Wildfire Support Fund) \$1,000
 - a. A motion was made by Jeanne and seconded by Glenn to approve the benevolences for these ministries. The motion carried.
3. Review/Approve Financial Policies Revision
 - a. A motion was made by Kristen and seconded by Jeanne to approve changes as recommended. The motion carried.
4. Discuss RLC Facilities Fundraising Team – TABLED TO OCTOBER
 - a. Purpose Statement
 - b. Identify Committee Members
5. Discuss Constitution Chapter 8 – The Pastors
 - a. A motion was made by Brandon and seconded by Jim to approve the recommended changes to Chapter 8 – The Pastors to present to the Congregation for the Annual Meeting. The Motion Carried.

ADJOURN – Lord's Prayer

This meeting closed with the Lord's Prayer at approximately 9:00 PM.

Minutes respectfully submitted by Council Secretary, Brandon Wheeler

INFORMATION ITEMS

1. Devotions – Brandon Wheeler October 10; Kristen Imhoff November 14
2. Preview Article due to Kelly – Jeanne Dillner September 15; Brandon Wheeler October 15
3. September MALT Meetings: Worship September 28 @ 11:30a; Spiritual Growth September 26 @ 3:00p; Christian Services September 19 @ 6:00p; Biblical Stewardship September 25 @ 5:30p (**NOTE:** Or as scheduled by MALT)

RICHLAND LUTHERAN CHURCH
Balance Sheet
As of August 31, 2023

As of August 31,
2023

ASSETS

Current Assets

Bank Accounts/Cash 363,222.60

Investments 825,832.89

Total Current Assets **\$ 1,189,055.49**

Fixed Assets 4,692,059.10

TOTAL ASSETS **\$ 5,881,114.59**

LIABILITIES AND EQUITY

Liabilities **17,016.53**

Equity

30000 Opening Balance Equity 4,991,399.95

31000 Perm. Restricted Net Assets 68,160.92

32000 Funds with Restrictions

32010 Reserve Accounts 435,355.04

32070 Eternal Flame 0.00

32075 Capital Fund - Cornerstone 239,705.66

32100 Memorials 14,579.82

32200 Christian Service Equity 86,654.35

32300 Worship Ministry Equity 3,912.51

32500 Spiritual Transformation Equity 75,394.66

32600 Biblical Stewardship Equity 156,364.82

Total 32000 Funds with Restrictions **\$ 1,011,966.86**

34000 Unrestricted Net Assets -206,653.08

Net Income -776.59

Total Equity **\$ 5,864,098.06**

TOTAL LIABILITIES AND EQUITY **\$ 5,881,114.59**

Wednesday, September 6, 2023 - Cash Basis

RICHLAND LUTHERAN CHURCH

Income Statement Budget vs. Actual

August - 67%

	Total			% of Budget
	August	YTD	Budget	
Income				
41000 Tithes/Offerings	52,166.22	531,189.63	873,330.00	61%
41100 Choice Dollars Contributions	50.00	1,597.29		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	173.00	1,361.41		
43100 Payments/Fees	120.00	1,760.84		
44000 Des Contrib (Budget Items)	55.00	5,476.67		
47500 Restricted Gifts	2,540.00	28,822.61		
Total Income	\$55,104.22	\$570,208.45	\$873,330.00	65%
Gross Profit	\$55,104.22	\$570,208.45	\$873,330.00	65%
Expenses				
51000 BENEVOLENCE	-	38,945.70	86,546.00	45%
51500 Restricted Gifts Expense	8,180.31	93,990.30		
52000 CHRISTIAN SERVICE	403.74	12,222.02	14,500.00	84%
53000 WORSHIP	1,489.14	7,562.27	13,250.00	57%
55000 SPIRITUAL GROWTH	430.10	5,942.75	17,480.00	34%
56000 BIBLICAL STEWARDSHIP	5,249.52	140,487.32	217,410.00	65%
56100 Property	2,274.47	93,493.94	162,100.00	58%
56200 Stewardship	-	507.61	500.00	102%
56300 Operations	999.04	11,633.63	18,710.00	62%
56400 Safety	39.91	3,572.43	7,100.00	50%
56700 Technology/GNMM	1,936.10	31,279.71	29,000.00	108%
57000 COUNCIL	863.43	2,348.01	2,000.00	117%
59000 PAYROLL	40,511.41	328,564.62	522,144.00	63%
Unapplied Cash Bill Pmt Expenditure	-	-		
Total Expenses	57,127.65	630,062.99	873,330.00	72%
Net Operating Income	(\$2,023.43)	(\$59,854.54)	\$0.00	
Other Income	(17,856.46)	69,784.12		
Other Expenses	192.59	10,706.17	0.00	
Net Other Income	(\$18,049.05)	\$59,077.95	\$0.00	
Net Income	(\$20,072.48)	(\$776.59)	\$0.00	

Wednesday, September 6, 2023 - Cash Basis

Notes:

1. Acct #5200 Christian Service looks over budget due to weekend lunches, however, donations received for this fund offset the expense. Such donations are recorded in Acct #4400 Des Contrib (Budget Items).
2. Acct #56700 Tech/GNMM includes \$15,250 for internet/phone upgrade. Per Council approval, monies were transferred from savings, utilizing the funds saved due to PPP distribution. This transfer is NOT reflected on the Income Statement, but rather on the Balance Sheet.
3. Acct #5700 Council includes \$1,088 for staff search.