

**RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
August 8, 2023**

MEMBERS PRESENT:

Sandy Steele, Kristen Imhoff, Jeanne Dillner, Patti Miller, Jim Lachut, Glenn Edgemon, Brandon Wheeler, Vicki Glasford

MEMBERS ABSENT:

Pastor Steve Ernst, Fred Ball

OPENING

1. Devotion/Prayer – Glenn Edgemon
2. Communications/Visitor Comments

REPORTS

1. President's Report – Sandy Steele reported:
 - a. The scholarship committee has been activated and will hopefully be awarding scholarships by December
2. Lead Pastor Report – Pastor Steve reported:
 - a. Pastor Steve was absent. No report was given.
3. Financial Report – Jeanne Dillner reported:
 - a. We are financially solid and doing well! The congregation continues to give generous support and tithing!
 - b. Through 58% of the year, we are at 59% of tithing expected. We are at 65% of expected budget due to unexpected items.

CONSENT AGENDA: A motion was made by Kristen and seconded by Vicki. The motion carried.

1. Approve Regular Council Meeting Minutes – July 11, 2023
2. Approve Special Council Meeting Minutes – August 1, 2023

OLD BUSINESS

1. Special Congregational Meeting – August 27, 2023
 - a. No changes made. Things are coming along well as we plan for this meeting!
2. 2024 Ministry Plan
 - a. Council is very excited to give this updated ministry plan a try! Many hours went into this and we are hopeful people will like the simplicity of it.
3. 2024 Operating Budget
 - a. Council discussed their portion of the operating budget for 2024. Further questions will be asked to clarify items.
4. Good News Today Media Task Force Update
 - a. This team is having a tough time getting metrics, but has a plan in place to gather this information.

- b. There has been plenty fruitful discussion from this team while council awaits a recommendation.
- 5. Review/Approve Policies
 - a. Investment Strategies & Guidelines – Jeanne/Glenn
 - i. A motion was made by Kristen and seconded by Glenn to accept changes as recommended. The motion carried.
 - b. Soul Care – Kristen/Brandon
 - i. A motion was made by Vicki and seconded by Jeanne to accept changes as recommended. The motion carried.
- 6. Identify Nominating Committee Candidates for 2024/2025
 - a. The council has identified four candidates to present to the congregation in October at the Annual Meeting as Nominating Committee members – Kelli Merrick, Cindy Dixon, Jodi Henderson, Diane Bonin (1 yr.).

NEW BUSINESS

- 1. Discuss Proposed Salary Plan Revision – Salary Ranges
 - a. A motion was made by Jeanne and seconded by Brandon to accept the salary plan revision as recommended. The motion carried.
- 2. Audit Committee Report
 - a. This report has been given to the Finance committee for recommendation. After this is done, it will be shared with Council.
- 3. Discuss/Approve Revised Constitution Chapter 8 – The Pastors
 - a. This item was tabled to September due to Pastor Steve's absence.

EXECUTIVE SESSION

- 1. RLC Staff Compensation and Benefits Report
 - a. A motion was made by Kristen and seconded by Vicki to approve the report as presented. The motion carried.

ADJOURN – Lord's Prayer

This meeting closed with the Lord's Prayer at approximately 8:20 PM

Meeting minutes respectfully submitted by Council Secretary, Brandon Wheeler

INFORMATION ITEMS

- 1. Devotions – Jeanne Dillner September 12; Brandon Wheeler October 10
- 2. Preview Article due to Kelly – Glenn Edgemon August 15; Jeanne Dillner September 15
- 3. August MALT Meetings: Worship August 31 @ 11:30a; Spiritual Growth August 29 @ 3:00p; Christian Services August 15 @ 6:00p; Biblical Stewardship August 28 @ 5:30p (**NOTE:** Or as rescheduled)

RICHLAND LUTHERAN CHURCH
Balance Sheet
As of July 31, 2023

As of July 31, 2023

ASSETS

Current Assets

Bank Accounts/Cash 362,922.80

Investments 843,689.54

Total Current Assets \$ 1,206,612.34

Fixed Assets 4,692,059.10

TOTAL ASSETS \$ 5,898,671.44

LIABILITIES AND EQUITY

Liabilities 12,381.78

Equity

30000 Opening Balance Equity 4,991,399.95

31000 Perm. Restricted Net Assets 68,160.92

32000 Funds with Restrictions

32010 Reserve Accounts 435,355.04

32070 Eternal Flame 134.16

32075 Capital Fund - Cornerstone 239,705.66

32100 Memorials 14,579.82

32200 Christian Service Equity 89,430.67

32300 Worship Ministry Equity 3,912.51

32500 Spiritual Transformation Equity 77,865.36

32600 Biblical Stewardship Equity 158,494.82

Total 32000 Funds with Restrictions \$ 1,019,478.04

34000 Unrestricted Net Assets -214,164.26

Net Income 21,415.01

Total Equity \$ 5,886,289.66

TOTAL LIABILITIES AND EQUITY \$ 5,898,671.44

Friday, August 4, 2023 - Cash Basis

RICHLAND LUTHERAN CHURCH

Income Statement Budget vs. Actual

July - 58%

	Total			
	July	YTD	Budget	% of Budget
Income				
41000 Tithes/Offerings	57,517.89	479,023.41	873,330.00	55%
41100 Choice Dollars Contributions	-	1,547.29		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	405.41	1,188.41		
43100 Payments/Fees	930.00	1,640.84		
44000 Des Contrib (Budget Items)	375.00	5,421.67		
47500 Restricted Gifts	2,880.00	26,282.61		
Total Income	\$62,108.30	\$515,104.23	\$873,330.00	59%
Gross Profit	\$62,108.30	\$515,104.23	\$873,330.00	59%
Expenses				
51000 BENEVOLENCE	-	38,945.70	86,546.00	45%
51500 Restricted Gifts Expense	17,037.65	84,564.12		
52000 CHRISTIAN SERVICE	330.38	11,802.63	14,500.00	81%
53000 WORSHIP	317.96	5,975.29	13,250.00	45%
55000 SPIRITUAL GROWTH	851.72	5,512.65	17,480.00	32%
56000 BIBLICAL STEWARDSHIP	8,936.16	134,662.43	217,410.00	62%
56100 Property	5,921.36	91,219.47	162,100.00	56%
56200 Stewardship	-	507.61	500.00	102%
56300 Operations	408.19	10,076.62	18,710.00	54%
56400 Safety	248.87	3,532.52	7,100.00	50%
56700 Technology/GNMM	2,357.74	29,326.21	29,000.00	101%
57000 COUNCIL	-	1,357.40	2,000.00	68%
59000 PAYROLL	38,707.30	288,180.39	522,144.00	55%
Unapplied Cash Bill Pmt Expenditure	-	-		
Total Expenses	66,181.17	571,000.61	873,330.00	65%
Net Operating Income	(\$4,072.87)	(\$55,896.38)	\$0.00	
Other Income	24,828.03	87,636.06		
Other Expenses	3,431.71	10,324.67	0.00	
Net Other Income	\$21,396.32	\$77,311.39	\$0.00	
Net Income	\$17,323.45	\$21,415.01	\$0.00	

Friday, August 4, 2023 - Cash Basis

Notes:

1. Acct #5200 Christian Service looks over budget due to weekend lunches, however, donations received for this fund offset the expense. Such donations are recorded in Acct #4400 Des Contrib (Budget Items).
2. Acct #56700 Tech/GNMM includes \$15,250 for internet/phone upgrade. Per Council approval, monies were transferred from savings, utilizing the funds saved due to PPP distribution. This transfer is NOT reflected on the Income Statement, but rather on the Balance Sheet.
3. Acct #5700 Council includes \$570 for music staff search.