

RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
November 13, 2018

Members Present: Janet Budzeck, Pastor Steve Ernst, Jenifer Haler, Dave Larkin, Todd Maier, Jeff Pilger, Tom Pitkin, Andy Ribbing, Pastor Corey Smith and Ted Stuenkel

Absent: Darrell Miles

Visitors: Diane Bonin and Val Silva - new council members effective January, 2019

Opening: The regular monthly meeting of the Richland Lutheran Church Congregation Council was held on Tuesday, November 13, 2018, at 7:00 p.m. and opened by the president, Dave Larkin. Devotions and prayer were provided by Janet Budzeck.

REPORTS:

1. **Communications/Visitor Comments:** No comments

2. **Presidents Report:** Dave highlighted the following:
 - Lisa is working with N.W. CPA Group to have them attend a council meeting and provide information on what adjacent property funds can or cannot be used for
 - Consider inviting a representative from Wells Fargo to attend a council meeting and provide information on stocks donated to the church by individual members
 - Urged council members to read through the audit report and be prepared at the December meeting to approve the report
 - Suggested council members consider possible candidates for the Foundation Board in preparation for their annual meeting in January

3. **Staff Reports:**
Lead Pastor's Report – Pastor Steve commented on the following:
 - Completing annual reviews
 - Have 'special announcements' instead of 'temple talks' at the conclusion of regular announcements at the 11:00 a.m. service ('special announcements' will continue to be at the beginning of the 8:30 a.m. service)
 - Declined Chaplaincy Health Care's request to hold their memorial service at Richland Lutheran Church because the service is not Christian based but Inter-Faith based
 - Received another bid from Campbell and Company to install a new fan coil in the chapel to handle air flow for heating and cooling
 - Putting together a draft purpose/mission statement for the Adjacent Properties Ministry Team
 - Received a \$1,000 donation to be used for an outside camera security system

- Talked with Jon Page and Seth Rosser, who agreed to be on a new ministry team dedicated to security and safeguards
- Upon completion of the 'Kingdom of God' study on Wednesday nights, Pastor will teach a class on 'Spiritual Formation'

Associate Pastor's Report – Pastor Corey commented on the combined worship service, the Grief and Bereavement classes Surviving the Holidays and Loss of a Spouse and a prayer retreat being planned by the Prayer Ministry Team.

4. **Financial Report:** Jeff reviewed the report and stated the investments held by RLC have taken a down turn in the last few months. Discussion centered on possible ways to alleviate confusion with the income and expense breakdowns in relation to tithes and offerings.

ACTION ITEMS:

Consent Agenda:

1. A motion was made, seconded and passed unanimously approving the minutes of the October 9, 2018 regular council meeting.
2. A motion was made, seconded and passed unanimously approving the 3rd Quarter Benevolences totaling \$20,084.20 and distributed as follows: 2nd Harvest \$2,500.00, Grace Clinic \$500.00, Union Gospel Mission \$2,500.00, Habitat for Humanity \$2,000.00, Heart for the Fatherless \$500.00, Tri-City Pregnancy Network \$1,000.00, Tri-Cities Chaplaincy – Cork's Place \$1,500.00, Samaritan's Purse \$3,384.00, SIGN Fracture Care \$1,000.00, Gather4Him \$1,200.00 in monthly installments, Fields of Grace \$1,000.00, Liberty Christian School \$1,000.00, My Friends Place \$1,000.00 and Safe Harbor Support Center \$1,000.00.
3. A motion was made, seconded and passed unanimously approving the 4th Quarter Benevolences totaling \$15,063.15 distributed as follows: Disaster Relief LCMC \$5,313.15, Flourish Mid-Columbia \$2,000.00, Tartu Academy of Theology \$2,500.00, Impact Compassion Center \$2,000.00, GNMM \$2,500.00 and Hope Medical \$750.00.

Old Business:

1. Todd provided a progress report on consolidation of the Scholarship funds and stated they have not yet been awarded.
2. Pastor Steve remarked that there is a possibility additional adjacent property funds could be used to help pay for the new parking lot. Tom shared questions he has with regard to the adjacent properties, including demolition of 1513-1515 Kimball, and the critical need for council to meet with N.W. CPA Group to get some answers and the importance of documenting it in writing.

New Business:

1. A motion was made and seconded approving the revised Traditional Music job descriptions for the Music Coordinator, Music Accompanist – Organist and Music Accompanist – Pianist. Jenifer asked that the following statement be added to each of the job descriptions: “Communicate new ideas/suggestions for approval/concurrence before implementation”. A motion was made, seconded and passed to add this statement. The original motion was approved as amended.
2. A motion was made, seconded and passed revising the On-Call Maintenance Worker job description.
3. A motion was made, seconded and passed adding Jon Erlandson as a member of the Staffing Review Committee.
4. A motion was made, seconded and passed approving Rich Barchet and Warner Blyckert to serve three-year terms (2019-2021) on the Board of the Shalom Ecumenical Center.
5. A motion was made, seconded and passed approving Donna Brown for a three-year term (2019-2021), Sarah Hagensen for a two-year term (2019-2020) and Todd Maier for a one-year term (2019) on the Scholarship Committee.
6. A motion was made, seconded and passed approving possible candidates for the Retreat Center Task Force.

INFORMATION ITEMS:

Dave passed out small sheets of paper asking council members to choose which MALT team they wanted to serve on. Tom encouraged new members to attend Team Night this coming Thursday, November 16th.

CLOSING:

Dave adjourned the meeting at 9:02 p.m. and council members joined hands to close with the Lord’s Prayer.

Respectfully submitted by Council Secretary Janet R. Budzeck