

Congregation Council Meeting Minutes
February 12, 2008

Members Present: Norene Erlandson, Sandi Edgemon, Alan Hagensen, Mot Hedges, Bob Thompson, Dave Wunschel, Mark Underwood

Ex-Officio Members: Pastor Martens

Absent / Excused: Carl Imhoff

Invited Guests: Debbie Stankovich

Topic	Findings and Discussion	Conclusions, Recommendations, Actions, and/or Motions	Follow-up
Devotion & Opening Prayer			
Approval of minutes Jan. 15 Congregation Council Meeting and Jan. 27 Congregational Meeting Minutes		MSP – Approval of minutes	
Pastor's Report	Reviewed and discussed attendance, current financial statements, and ministry areas.		<ul style="list-style-type: none"> All – Share attendance trends information via email that we would like to understand. Discuss this at the mini retreat scheduled for 6 pm Mar. 25 at Pastor Marten's house.
Old Business			
a) 1517 Kimball Property Update	Discussed property closing status.	The closing is scheduled for Feb. 20, and RLC will take possession on 2/28. \$50K will be borrowed from RLC members and \$95K will be taken from reserves to fund the \$145K purchase.	<ul style="list-style-type: none"> Debbie S. – Send the Council updates on the 1517 Kimball property purchase.
b) Foundation of Faith Mini-Capital Campaign	Debbie S. discussed the campaign components and schedule. She outlined the following things needed for a successful campaign <ul style="list-style-type: none"> - Full support of the Pastor - Full support of the Congregation Council. Leaders pledge first. - Key donors identification. Ask them to make 	MSP – Revise the campaign goal from \$250K to \$200K.	

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	significant contributions. The Council discussed the importance of reaching this, the first capital campaign goal.		
c) Payment of Routine Obligations	There are financial commitments we pay on an on-going basis such as health insurance premiums, utilities, etc. The request is that Council approve these so the Treasurer can just pay them.		<ul style="list-style-type: none"> Debbie S. – Email the Council the list of routine obligations for Council to approve by email.
New Business			
a) Review/comment on draft 2008 RLC Council Calendar	Reviewed the Council Calendar. See attachment.	The Council needs to appoint four delegates -- 2 male, 2 female -- for the Synod Assembly Apr. 18-20.	<ul style="list-style-type: none"> Pastor Martens – Ask a few members if they are willing to serve as delegates.
b) Discussion on interim process for managing new properties (use, care, risk/insurance)	The Property Committee has much of the information and history from past property use and use assessments to make recommendations for the new property.		<ul style="list-style-type: none"> Debbie – Ask the Property Committee to provide recommendations to the Council. Provide monthly updates on their progress. Carl – Acknowledge Emil Leitz's letter and thank him for his input.
c) Process/schedule for forming the committee for facilities review and planning process	The Council discussed the need for appointing the Site Development Task Force and other Task Forces as outlined in the Long Range Plan.	Pastor Martens encouraged the Council to pray about the membership of the Site Development Task, Fundraising, and Community Relations Task Forces.	<ul style="list-style-type: none"> Pastor Martens - Provide recommendations on appointments to the Deaf Ministry and Preschool Task Forces. All – Determine the Site Development Task Force deliverables and members at the Council mini retreat on Mar. 25.
d) Weekly communion at all worship services	Pastor Martens received comments from several members that they would like communion at every service. - There are times when we really have need for communion, and need doesn't always coincide with the Sun. we have communion. - Lutheran Confessions		<ul style="list-style-type: none"> All - Pray and think about this and will revisit it at the March Council meeting.

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	says we have communion at services but doesn't specify how often. - The additional time required for communion can be managed by tightening the schedule, i.e., moving the choir to the altar earlier and shortening the offertory.		
c) Council Planning Retreat discussion – dates and location options		Set the Council mini retreat for 6 - 9 pm Mar. 25 at Pastor Marten's home. Pastor will provide supper, and we'll discuss establishing the Site Development Task Force and worship attendance trends if time allows.	<ul style="list-style-type: none"> All – Provide Carl questions and thoughts about site development to feed the Site Development Task Force.
Adjournment		Upcoming meetings: <ul style="list-style-type: none"> - Congregation Council Meeting: 7:00 pm Mar. 11 at Pastor Marten's home. - Council Mini Retreat 6:00 pm Mar. 25 at Pastor Marten's home. 	
Closing Prayer	Pastor Martens		

2/12/08 Congregation Council Action Items

Action	Responsible Individual	Due Date	Status
Share attendance trends information via email that we would like to understand. Discuss this at the mini retreat scheduled for 6 pm Mar. 25 at Pastor Marten's house.	All	3/11/09	
Debbie – Send the Council updates on the 1517 Kimball property purchase.	Debbie S.	Until closing	
Email the Council the list of routine obligations for Council to approve by email.	Debbie S.	3/11/09	
Ask a few members if they are willing to serve as delegates.	Pastor Martens	3/11/08	
Debbie – Ask the Property Committee to provide recommendations to the Council. Provide monthly updates on their progress.	Debbie S.	On-going	
Acknowledge Emil Leitz's letter and thank him for his input.	Carl	3/11/08	
Provide recommendations on appointments to the Deaf Ministry and Preschool Task Forces.	Pastor Martens		
Determine the Site Development Task Force deliverables and members at the Council mini retreat on Mar. 25.	All		
Pray and think about communion at all services. We will revisit it at the March Council meeting.	All		
Provide Carl questions and thoughts about site development to feed the Site Development Task Force.	All	3/11/08	

RLC Council Calendar – 2008 (Ver 1)

January 8 Council Meeting - PMs	February 12 Council Meeting - PMs	March 11 Council Meeting - PMs Appoint Synod Assembly delegates	April 15 Council Meeting - PMs
May 13 Council Meeting - PMs	June 10 Council Meeting - PMs Annual review of bylaws & continuing resolutions	July 8 Council Meeting - PMs Activate nominating committee	August 12 Council Meeting - PMs
September 9 Council Meeting - PMs Approve annual ministry plan & budget for approval of congregation Notify congregation of annual meeting	October 14 Council Meeting - PMs Approve annual meeting agenda Nominate 3 people for Nominating Committee Submit comprehensive report to congregation at annual	November 11 Council Meeting - PMs Annual Lead Pastor Review (prop)	December 9 Council Meeting - PMs Elect 4 Finance Cmt. Members (2 year terms) Elect audit cmt. Member (3 year term) Elect 4 people to Finance Cmt. (2 year terms)