

**RICHLAND LUTHERAN CHURCH  
CONGREGATION COUNCIL MEETING MINUTES  
April 12, 2011**

**Members Present:** Ben Barr, Rob Barr, Dave Brandes, Mot Hedges, Kathy Killand, Dave Larkin, Sandy Steele, and Mark Underwood.

**Members Absent/excused:** None

**Ex-officio Member Present:** Pastor Martens

**Guests:** Rich Olsen

The Regular monthly meeting of the Richland Lutheran Church Congregation Council was held on Tuesday, April 12, 2011, at 7:00 p.m., President Mot Hedges being in the chair and the secretary being present. The meeting was opened with prayer by Pastor Martens.

**The minutes of the meeting held on March 8, 2011, were approved.**

Pastor Martens presented the Lead Pastor's Report. Average church attendance through April 10<sup>th</sup> was 373 compared to 415 in 2010 (that included Palm Sunday and Easter). Our participation in Sharefest on March 26<sup>th</sup> was very successful with over one hundred participating from our congregation in a project at Howard Amon Park to replace bollards. The Eucharist Visitors' Ministry has expanded to twelve active visitors and training has been scheduled for April 16<sup>th</sup> to develop Welcome Ministers to welcome visitors to Sunday services. A new event being considered is a Renovare Essential Seminar on March 24, 2012.

Treasurer Rich Olsen presented a financial report showing that while total giving is slightly below the budget assumptions the expenditures are lower than planned so the overall financial situation remains adequate. Income through March 2011 was \$173,791 as compared to \$167,171 through the comparable period in 2010. Expenditures to-date total \$188,331, well below the budgeted \$200,037. The net cashflow for the year to-date is a negative \$14,540. Total current assets equal \$455,953.

Discussion was held on the need for additional part-time staff to lead contemporary music during the 11:00 am worship service and potentially during a future Sunday night service. Research is being done to determine the required budget for the additional resource. The next step is for the staff to bring to Council a proposed position description and proposed budget.

Pastor Martens reported that the contract documents for property management of the adjacent rental properties are ready to sign. Everstar has been selected as they property manager.

The schedule for the Constitution Revision information meetings during HeBrews Café have been set for April 17<sup>th</sup> and May 15<sup>th</sup>. Council members supporting the April 17<sup>th</sup> meeting are Mot Hedges, Dave Brandes, and Kathy Killand. Council members supporting the May 15<sup>th</sup> meeting are Sandy Steele, Rob Barr, Mark Underwood, and Dave Larkin.

Pastor Martens reported on an opportunity for Richland Lutheran Church to sponsor a Renovare Spiritual Formation Conference on Saturday, March 24, 2012. The costs for the Renovare staff and travel costs are estimated at \$5,500 while registration materials run \$15 per person.

**Dave Brandes moved and Council approved hosting a Renovare Spiritual Formation Conference at Richland Lutheran Church on Saturday, March 24, 2012.**

Pastor Martens closed the meeting with prayer.

The meeting adjourned at 8:46 pm.

Dave Larkin, Secretary

<b>FOLLOW-UP ACTION</b>	<b>RESPONSIBLE</b>	<b>DUE DATE</b>
Proposed position description and budget for additional staff support for contemporary music.	Pastor Martens	05/10/11
Draft minutes of April 12 <sup>th</sup> meeting to Council for review.	Dave Larkin	<b>DONE</b>
Analysis of impact to budget of Council motions re vacation cashout, employee insurance support, and proposed contemporary music staff.	Rich Olsen	05/10/11
Schedule congregational meeting to vote on Constitution amendments.	Mot Hedges	05/10/11?
Action on 29% limit for Staff Benefits	Mot Hedges	05/10/11
Draft revision of Personnel Policy.	Rob Barr/Dave Larkin	07/07/11
Provide information on use of \$1,250 proposed budget for Ignite Youth Monitoring.	Mot Hedges	
Review and approval of Finance Officer position description. Mot to schedule.	Mot Hedges/Council	
Provide Council with summary data/conclusions from past congregational survey.	Mot Hedges	
Add Agenda item for further revisions to the Constitution.	Mot Hedges	
Add Agenda item to revise the Long Range Plan	Mot Hedges	
Add Agenda item to decide on 2011 Benevolence allocations. <b>Partially complete. – Mot to schedule for additions.</b>	Mot Hedges/Council	09/13/11
Schedule and prepare annual review of Lead Pastor.	Mot Hedges/Council	11/08/11