

**Congregation Council Meeting Minutes**  
**January 13, 2009**

**Members Present:** Valerie Bettinson, Sandi Edgemon, Norene Erlandson, Mot Hedges, Carl Imhoff, Lori Lieske, Mark Underwood, Dave Wunschel,

**Ex-Officio Members:** Pastor Martens

**Absent / Excused:** Bob Thompson, Debbie Hardman

| Topic   | Findings, Discussion, Conclusions, and Motions  | Follow-up Actions  |
|---|---|--|
| <b>Opening Prayer – Pastor Martens</b>                            |   |  |
| <b>Approval of 12/09/08 Minutes</b>                               | MSP – Approve minutes.  |  |
| <b>Pastor’s Report – Pastor Martens</b>                           | <p>Pastor Martens provided his regular update.</p> <p>Council discussed the decrease in attendance over the past 3 years. They brainstormed possible mechanisms to learn what’s causing it.</p> <ul style="list-style-type: none"> <li>• Coffee with the Council between Sun. services.</li> <li>• Call a number of non-attending members and pose a few questions about what’s on their minds – what’s working well, what they see RLC needs to improve.</li> <li>• Distribute a survey questionnaire to get their input.</li> </ul> | <p>Pastor Martens – Restart the Membership Committee.</p> <p>Mark and Sandi –</p> <ul style="list-style-type: none"> <li>• Develop a plan to obtain information from members about what is working well and not working well.</li> <li>• Develop a questionnaire to provide input to the Council for the 2009 planning session.</li> <li>• Discuss with Pastor and Debbie S. selecting a random subpopulation of members to talk with concerning their not attending regularly.</li> </ul> <p>Pastor Martens – Ask Kelly to provide Sunday School attendance data from the past few years.</p> |
| <b>Associate Pastor’s Position Description and Call Committee</b> | <p>Council reviewed the draft position description.</p> <p>MSP – Approve Associate Pastor position description.</p>   | <p>All - At February meeting, develop a list of potential call committee members.</p> <p>Carl – Contact RLC staff for their input on call committee members to make sure there will be representation of all ministry areas.</p>   |
| <b>Potential Mission</b>  | Council will have additional discussions and prayerfully  | Carl – Communicate   |

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|---|---|---|
| <b>Outreach in West Richland Decision Process</b>                                     | consider ministry opportunities in West Richland.   | this to Helga and the Area Mission Strategy Team (AMST) Chair.  |
| <b>Council Retreat</b>  | Pastor will conduct a new council member orientation for Valerie and Lori. The other council members can attend.  | Sandi – Collect Council members' availabilities for a half day retreat on 1/18, 1/25, 2/14, and 2/28 or a full day retreat on 2/14 or 2/25. |
| <b>Annual Review of Membership -- People To Be Removed from RLC Membership Roster</b> | The Council approved the list of members to be removed from the RLC member roster. Those on the list have not services or contributed in several years.<br>MSP – Approved the list. |   |
| <b>Reappoint Warner Blyckert to the Shalom Ecumenical Council</b>                     | MSP – Reappoint Warner Blyckert to represent RLC on the Shalom Ecumenical Council for another four-year term.   |   |
| <b>Adjournment</b>  | Next Congregation Council Meeting is Feb. 10 in the Prince of Peace.  |   |

#### Action Items

| Action   | Responsible Individual | Due Date | Status                  |
|--|------------------------|----------|-------------------------|
| Meet with the two individuals Council identified for chairing the Site Development Task Force and recommend to the Council one for chairman.   | Carl & Mark            | 7/22/08  |                         |
| Draft an integrated description of roles, responsibilities, and desired outcomes of the Site Development Task Force, Adjacent Properties Task Force, and Building Finance Committee. | Bob                    | 9/9/08   |                         |
| Meet with Russ Warren to learn more about Outdoor Ministries and the Men's Ministries books he wants to use.   | Pastor Martens         | 10/10/08 |                         |
| Develop a list of resources for members who might need credit or personal counseling or other assistance due to the current economic climate.  | Debbie S.              | 10/24/08 |                         |
| Ask Good News Media Ministry if they will fund the Christmas postcard (\$4.0 – 4.5K).  | Debbie S.              | 11/11/08 | Removed – longer needed |
| Present revised payroll recommendations to the Council.  | Debbie H.              | 12/9/08  | Done                    |
| Send Carl the draft performance appraisal policy she edited for work.  | Sandi                  | 12/12/08 | Done                    |
| Discuss with the Synod the career and leadership development resources and support available from ELCA and the Synod.  | Carl                   | 12/12/08 | Done                    |
| Ask Debbie to talk to John Cagle about   | Bob                    | 12/18/08 | Done                    |

| Action   | Responsible Individual | Due Date | Status                    |
|--|------------------------|----------|---------------------------|
| making the parking area improvements.  |                        |          |                           |
| Thank Pastor Jansons for presenting the WR mission survey information to the Council.  | Carl                   | 12/26/08 | Remove – no longer needed |
| Summit your thoughts about Pastor Jansons' information and the WR mission to Sandi.  | All                    | 1/2/09   | Done                      |
| Meet with Pastor Martens to finalize the Assoc. Pastor position description.   | Carl, Bob, Sandi       | 1/13/09  | Done                      |
| Contact Lori and Val about their availability to attend a Council orientation in January.  | Carl                   | 1/13/09  | Remove – no longer needed |
| Collect Council members' availabilities for a half day retreat on 1/18, 1/25, 2/14, and 2/28 or a full day retreat on 2/14 or 2/25.  | Sandi                  | 1/16/09  |                           |
| Restart the Membership Committee.  | Pastor Martens         | TBD      |                           |
| Contact RLC staff for their input on call committee members to make sure there will be representation of all ministry areas.   | Carl                   | 2/10/09  |                           |
| Communicate to Helga and the Area Mission Strategy Team (AMST) Chair that Council will have additional discussions and prayerfully consider ministry opportunities in West Richland.   | Carl                   | 2/10/09  |                           |
| <ul style="list-style-type: none"> <li>Develop a plan to obtain information from members about what is working well and not working well.</li> <li>Develop a questionnaire to provide input to the Council for the 2009 planning session.</li> <li>Discuss with Pastor and Debbie S. selecting a random subpopulation of members to talk with concerning their not attending regularly.</li> </ul> | Mark and Sandi         | 2/10/09  |                           |
| Ask Kelly to provide Sunday School attendance data from the past few years.  | Pastor Martens         | 2/10/09  |                           |
| Conduct a portfolio review of RLC's stocks and present information on percentage of stock holdings from other churches of RLC's size.  | Debbie H.              | 2/10/09  |                           |

#### Agenda Items for Future Council Meetings

Jan. – Debbie H. to present a portfolio review of RLC's stocks and information on percentage of stock holdings from other churches of RLC's size.

Feb. - Identify potential call committee members.

TBD – Annual review of bylaws & continuing resolutions.

TBD - Provide recommendations on appointments to the Deaf Ministry and Preschool Task Forces.