

**RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
April 11, 2023**

MEMBERS PRESENT: Pastor Steve Ernst, Sandy Steele, Kristen Imhoff, Jeanne Dillner, Brandon Wheeler, Glenn Edgemon, Fred Ball, Patti Miller, Jim Lachut, Vicki Glasford

OPENING

1. Devotion/Prayer – Vicki Glasford
2. Communications/Visitor Comments

REPORTS

1. President's Report – Sandy Steele
 - a. Nothing to report
2. Lead Pastor Report – Pastor Steve
 - a. The Youth Group will be going on a Mission Trip in July to Detroit
 - b. We will be confirming several youth at the end of May on Confirmation Sunday
 - c. Update on staffing at RLC
 - d. Ministry & Mission Team is on target to have a Vision Plan to present to the Congregation in October
 - e. Attendance was up for Holy Week this year, with 337 people worshipping on Easter at RLC!
3. Financial Report – Jeanne Dillner
 - a. Tithing is at 22% and Expenses are at 28% at the end of March, 25% through the year
 - b. While revenue for March is down, the macroview still has RLC in a good financial situation!

CONSENT AGENDA: A motion was made by Kristen and seconded by Jeanne. The motion carried.

1. Approve Regular Council Meeting Minutes – March 14, 2023
2. Approve worship service change for Easter Sunday (April 9) – no 5:00p service
3. Approve amending Pastor Steve's 2023 Housing Allowance from \$27,000 to \$52,600 total
4. Approve following Good News Today Media Task Force members: Vicki Glasford (Council Liaison), Nancy Ballard, Scott Carswell, Mike Bettinson, Karen Filipy, Brian Killand, Rich Barchet

OLD BUSINESS

1. Approve following RLC Church Safety and Security Ministry Team members: Lisa Wiegand, Glenn Edgemon, Kevin Osborne, Mark Underwood, Bob Parr, Destry Henderson, Carl Imhoff, Jon Erlandson, Bill Bishop, Gary Weible
 - a. A motion was made by Jeanne and seconded by Jim. The motion carried.

2. Discuss Nominating Committee Vacancy
 - a. Nominating Committee will end the year with a vacancy that Council will fill for the upcoming year.
3. Discuss/Approve Common Consent Agenda Policy Revision
 - a. A motion was made by Glenn and seconded by Jeanne. The motion carried.
4. Discuss/Approve Replacement of HVAC controls with new Proton controls using Maintenance/Repair (Life Extension) and Equity Account (Facilities Extension) with Bruce Inc. as the recommended and preferred vendor.
 - a. A motion was made by Jeanne and seconded by Kristen. The motion carried.

NEW BUSINESS

1. Approve the following Memorial Funds usage with a portion of the Youth Ministry fund to be used for the Prince of Peace and Friendship Room, as recommended by the Biblical Stewardship MALT.
 - a. 100 padded chairs for Prince of Peace (dispose of current folding chairs)
 - b. 10 new chairs for Friendship Room (replace existing lounge chairs)
 - c. Soundproof/acoustic panels for Prince of Peace
 - d. Upgrade Room 123 – paint, blinds, chairs, etc. (originally approved 2019)
 - i. A motion was made by Brandon and seconded by Vicki. The motion carried
2. Approve Detroit mission trip fundraiser dinner for RLC/MERGE students to be held at West Side on May 12, 2023
 - a. A motion was made by Kristen and seconded by Patti. The motion carried.
3. Review of following policies:
 - a. Facilities use – Patti/Jim
 - i. A motion was made by Jeanne and seconded by Glenn to accept the suggested changes. The motion carried.
 - b. Financial – Jeanne/Glenn
 - i. No changes recommended
 - c. Funding, Money Gathering & Membership Lists – Fred/Vicki
 - i. A motion was made by Glenn and seconded by Jim to accept the suggested changes. The motion carried.
 - d. Gift Acceptance – Kristen/Brandon
 - i. Discussion on this policy was tabled until next month
 - e. Internal Audit – Jeanne/Glenn
 - i. A motion was made by Vicki and seconded by Jeanne. The motion carried.

EXECUTIVE SESSION

1. Parsonage Rental for May
 - a. Waived

ADJOURN – Lord's Prayer

The meeting was closed with the Lord's Prayer at 8:30 PM

Meeting minutes respectfully submitted by Council secretary Brandon Wheeler

INFORMATION ITEMS

1. Devotions – Patti Miller May 9, Fred Ball June 13
2. Preview Article due to Kelly – Vicki Glasford April 15, Patti Miller May 15
3. Policy Review/Discuss May 9: Investment Strategies & Guideline – Jeanne/Glenn; Key/Code Holder – Fred/Vicki; Personnel Policy & Guidelines – Sandy/Steve; Safe and Secure Church – Patti/Jim
4. April MALT Meetings: Worship 4/27 @ 11:30a; Spiritual Growth 4/25 @ 3:00p; Christian Services 4/25 @ 6:00p; Biblical Stewardship 4/24 @ 5:30p (**NOTE:** Or as rescheduled)

RICHLAND LUTHERAN CHURCH
Balance Sheet
As of March 31, 2023

As of March 31,
2023

ASSETS

Current Assets

Bank Accounts/Cash	383,522.81
Investments	798,556.94

Total Current Assets	\$ 1,182,079.75
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Fixed Assets	4,692,059.10
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TOTAL ASSETS	\$ 5,874,138.85
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LIABILITIES AND EQUITY

Liabilities	17,680.59
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Equity

30000 Opening Balance Equity	4,991,399.95
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31000 Perm. Restricted Net Assets	68,160.92
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32000 Funds with Restrictions

32010 Reserve Accounts	435,355.04
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32070 Eternal Flame	134.16
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32075 Capital Fund - Cornerstone	239,705.66
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32100 Memorials	29,869.23
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32200 Christian Service Equity	106,152.42
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32300 Worship Ministry Equity	3,912.51
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32500 Spiritual Transformation Equity	78,622.24
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32600 Biblical Stewardship Equity	161,363.82
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Total 32000 Funds with Restrictions	\$ 1,055,115.08
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34000 Unrestricted Net Assets	-249,801.30
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Net Income	-8,416.39
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Total Equity	\$ 5,856,458.26
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TOTAL LIABILITIES AND EQUITY	\$ 5,874,138.85
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Monday, April 3, 2023 - Cash Basis

RICHLAND LUTHERAN CHURCH
Income Statement Budget vs. Actual
Mar - 25%

	Total			
	Mar	YTD	Budget	% of Budget
Income				
41000 Tithes/Offerings	41,319.19	187,809.24	873,330.00	22%
41100 Choice Dollars Contributions	468.00	1,302.84		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	266.00	353.00		
43100 Payments/Fees	170.00	406.00		
44000 Des Contrib (Budget Items)	436.67	3,526.67		
47500 Restricted Gifts	3,825.00	12,095.00		
Total Income	\$46,484.86	\$205,492.75	\$873,330.00	24%
Gross Profit	\$46,484.86	\$205,492.75	\$873,330.00	24%
Expenses				
51000 BENEVOLENCE	21,636.50	21,636.50	86,546.00	25%
51500 Restricted Gifts Expense	12,526.01	26,638.61		
52000 CHRISTIAN SERVICE	3,230.23	6,116.82	14,500.00	42%
53000 WORSHIP	1,065.87	2,741.06	13,250.00	21%
55000 SPIRITUAL GROWTH	159.84	2,613.33	17,480.00	15%
56000 BIBLICAL STEWARDSHIP	25,522.62	65,376.52	217,410.00	30%
56100 Property	23,107.82	56,519.33	162,100.00	35%
56200 Stewardship	-	-	500.00	0%
56300 Operations	724.49	4,573.69	18,710.00	24%
56400 Safety	128.43	248.24	7,100.00	3%
56700 Technology/GNMM	1,561.88	4,035.26	29,000.00	14%
57000 COUNCIL	740.00	789.83	2,000.00	39%
59000 PAYROLL	38,905.52	116,968.52	522,144.00	22%
Unapplied Cash Bill Pmt Expenditure	96.33	2,655.89		
Total Expenses	103,882.92	245,537.08	873,330.00	28%
Net Operating Income	(\$57,398.06)	(\$40,044.33)	\$0.00	
Other Income	6,330.45	35,133.01		
Other Expenses	14.12	3,505.07	0.00	
Net Other Income	\$6,316.33	\$31,627.94	\$0.00	
Net Income	(\$51,081.73)	(\$8,416.39)	\$0.00	

Tuesday, Apr 4, 2023 - Cash Basis