

**RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
October 10, 2023**

MEMBERS PRESENT: Sandy Steele, Patti Miller, Brandon Wheeler, Jim Lachut, Glenn Edgemon, Vicki Glasford, Jeanne Dillner, Kristen Imhoff, Pastor Steve Ernst

MEMBERS ABSENT: Fred Ball

OPENING

1. Devotion/Prayer – Brandon Wheeler
2. Communications/Visitor Comments

REPORTS

1. President's Report – Sandy Steele reported:
 - a. October is Pastor Appreciation Month
 - b. Council Preview Articles now go to Jenny Page as Kelly Westlund is no longer at RLC
 - c. HVAC Update as Lisa and Rich are coordinating this and hope to have it completed by winter
 - d. Glenn Edgemon gave an update on action items for the Safety & Security Team
2. Lead Pastor Report – Pastor Steve reported:
 - a. Merri Buck has been hired as the Ministry Assistant for Christian Service and will begin at RLC on October 16th
 - b. The Ministry Plan and Budget have been sent out in preparation for Annual Meeting
 - c. Council will be available at Coffee Hour on October 15 and October 22 to answer questions in preparation for Annual Meeting
3. Financial Report – Jeanne Dillner reported:
 - a. Overall we are still good on funding. At 75% of the year, we have received 71% of expected gifts and are 81% through expected budget. Expected gifts does pick up in Holiday season, so nothing to be concerned about.

CONSENT AGENDA (Proposed for approval without discussion): A motion was made by Vicki and seconded by Kristen. The motion carried.

1. Approve Regular Council Meeting Minutes – September 12, 2023
2. Approve RLC membership for the following: Kevin and Kelly Merrick

OLD BUSINESS

1. Annual Congregational Meeting – October 29, 2023
 - a. People are encouraged to read the 2024 Ministry Plan and Budget ahead of our Annual Meeting on the 29th.

- b. Council will be available at Coffee Hour on October 15 and October 22 to answer questions in preparation for Annual Meeting
- 2. Good News Today Media Task Force Update
 - a. This committee has made a unanimous decision to recommend continuing on KVEW due to great Comscore Data that shows we are reaching 2200 households, not including Dish or DirecTV customers.
 - b. Council will discuss this recommendation next month

NEW BUSINESS

- 1. Discuss RLC Facilities Fundraising Team
 - a. Purpose Statement
 - i. A motion was made by Kristen and seconded by Jim to accept the purpose statement as written. The motion carried.
 - b. Identify Committee Members
 - i. Council began to identify potential committee members and will be in contact with them throughout the next month.

ADJOURN – Lord’s Prayer

The meeting adjourned with the Lord’s Prayer at approximately 8:20 PM

Meeting minutes respectfully submitted by Council Secretary, Brandon Wheeler

INFORMATION ITEMS

- 1. Devotions – Kristen Imhoff November 14; Vicki Glasford December 12
- 2. Preview Article due to Jenny – Brandon Wheeler October 15; Kristen Imhoff November 15
- 3. October MALT Meetings: Worship October 26 @ 11:30a; Spiritual Growth October 31 @ 3:00p; Christian Services October 17 @ 6:00p; Biblical Stewardship October 30 @ 5:30p (**NOTE:** Or as scheduled by MALT)

RICHLAND LUTHERAN CHURCH
Balance Sheet
As of September 30, 2023

As of September
30, 2023

ASSETS	
Current Assets	
Bank Accounts/Cash	332,162.16
Investments	805,911.75
Total Current Assets	\$ 1,138,073.91
Fixed Assets	4,692,059.10
TOTAL ASSETS	\$ 5,830,133.01
LIABILITIES AND EQUITY	
Liabilities	12,328.41
Equity	
30000 Opening Balance Equity	4,991,399.95
31000 Perm. Restricted Net Assets	68,160.92
32000 Funds with Restrictions	
32010 Reserve Accounts	435,355.04
32070 Eternal Flame	0.00
32075 Capital Fund - Cornerstone	239,705.66
32100 Memorials	14,679.82
32200 Christian Service Equity	85,164.41
32300 Worship Ministry Equity	3,912.51
32500 Spiritual Transformation Equity	74,958.89
32600 Biblical Stewardship Equity	154,414.82
Total 32000 Funds with Restrictions	\$ 1,008,191.15
34000 Unrestricted Net Assets	-202,877.37
Net Income	-47,070.05
Total Equity	\$ 5,817,804.60
TOTAL LIABILITIES AND EQUITY	\$ 5,830,133.01

Thursday, October 6, 2023 - Cash Basis

RICHLAND LUTHERAN CHURCH
Income Statement Budget vs. Actual
September - 75%

	Total			
	September	YTD	Budget	% of Budget
Income				
41000 Tithes/Offerings	48,481.50	579,671.13	873,330.00	66%
41100 Choice Dollars Contributions	147.00	1,694.29		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	44.00	1,405.41		
43100 Payments/Fees	22.68	1,783.52		
44000 Des Contrib (Budget Items)	205.00	5,681.67		
47500 Restricted Gifts	1,160.00	29,982.61		
Total Income	\$50,060.18	\$620,218.63	\$873,330.00	71%
Gross Profit	\$50,060.18	\$620,218.63	\$873,330.00	71%
Expenses				
51000 BENEVOLENCE	19,309.20	58,254.90	86,546.00	67%
51500 Restricted Gifts Expense	6,210.71	100,201.01		
52000 CHRISTIAN SERVICE	1,361.27	13,892.11	14,500.00	96%
53000 WORSHIP	666.56	8,228.83	13,250.00	62%
55000 SPIRITUAL GROWTH	156.50	6,099.25	17,480.00	35%
56000 BIBLICAL STEWARDSHIP	6,492.15	150,151.11	217,410.00	69%
56100 Property	1,707.39	97,712.33	162,100.00	60%
56200 Stewardship	-	507.61	500.00	102%
56300 Operations	2,289.23	14,560.67	18,710.00	78%
56400 Safety	337.82	3,910.25	7,100.00	55%
56700 Technology/GNMM	2,157.71	33,460.25	29,000.00	115%
57000 COUNCIL	-	2,348.01	2,000.00	117%
59000 PAYROLL	38,148.04	366,712.66	522,144.00	70%
Unapplied Cash Bill Pmt Expenditure	-	-		
Total Expenses	72,344.43	705,887.88	873,330.00	81%
Net Operating Income	(\$22,284.25)	(\$85,669.25)	\$0.00	
Other Income	(19,921.14)	49,867.48		
Other Expenses	202.16	11,268.28	0.00	
Net Other Income	(\$20,123.30)	\$38,599.20	\$0.00	
Net Income	(\$42,407.55)	(\$47,070.05)	\$0.00	

Thursday, October 5, 2023 - Cash Basis

Notes:

1. Acct #5200 Christian Service looks over budget due to weekend lunches, however, donations received for this fund offset the expense. Such donations are recorded in Acct #4400 Des Contrib (Budget Items).
2. Acct #56700 Tech/GNMM includes \$15,250 for internet/phone upgrade. Per Council approval, monies were transferred from savings, utilizing the funds saved due to PPP distribution. This transfer is NOT reflected on the Income Statement, but rather on the Balance Sheet.
3. Acct #5700 Council includes \$1,088 for staff search.