

RLC Foundation Minutes

November 15, 2023 at 7:00 p.m.

Attendance: Kris Mitchell, Diane Bonin, Alyce Budzeck, Rick Snyder, Erlan Leitz, Cindy Dixon, Kristen Imhoff (council liaison)

On the phone – Jamie Prigge

1. Opened with prayer by at 6:59 by Erlan
2. Minutes from October 18, 2023
 - a. Motion to approve Diane, second Rick – motion approved
3. Financial Report – Erlan
 - a. Hard copies brought to meeting, attached to minutes – no questions
 - b. Presentation regarding options – attached to minutes
 - i. Kris made a motion to move \$150K from Vanguard Dividend Growth Investor to Vanguard Institution Index or equivalent by Dec. 31, 2023. Second Diane – motion approved
 - ii. Erlan will continue to look at bond options.
4. Revision of Bylaws
 - a. As a board we can update the by-laws to be voted on at annual meeting
 - i. Throughout corrected typos, grammar, format with no material changes
 - ii. Corrected definition of members to be congruent within the definition. Removed "voting" from first of section 1. RLC members are Foundation members and RLC voting members are Foundation voting members.
 - iii. Revised to be consistent with Congregation Council bylaws and with practice.
 - iv. Revised description of secretary's duties to be less specific about where records are kept. Records are now kept on the RLC website. Removed the reference to corporate seal which is no longer required or used.
 - v. Revised Article V, Board of Directors, Elections section e nominating committee to reflect current organization. Changed "Executive Council" to "Congregational Council." Also, combined section a and b into one section which changed paragraph letters.

- vi. Revised Article V, Board of Directors, Elections, to be less prescriptive as number of nominees may vary. Board may be six to ten members and there may be unexpected resignations. Also, combined section a and b into one section which changed paragraph letters.
- b. Motion to approve changes described by Erlan, second Diane – motion approved
- 5. New Member Recruitment
 - a. Names of people will be sent to council for approval, the nominating committee, they will look at two names at December meeting
- 6. Annual Meeting planning
 - a. Proposed date of February 4, 2024 at 9:45 a.m. – between services
 - b. Cindy will coordinate meeting refreshments
 - c. Window to send out notice is between 10-30 days prior to meeting
 - d. Diane will write blurb for January Preview
 - e. Postcard to send to RLC members to notify of meeting
 - i. January 9, 2024 label postcards to send
- 7. Next Meeting set for January 17 at 7:00 p.m
- 8. Closed with the Lord's prayer by Kris at 8:03 p.m.

Respectfully Submitted by Foundation Secretary: Alyce Budzeck

RLC Foundation Board

January 17, 2024 at 7:00 p.m.

Agenda

1. Opening Prayer – Kris
2. Approve November 15, 2023 Minutes
3. Financial Report – Investment Review
4. Annual Meeting planning
5. New member nominations
6. Closing Prayer – Jami