

**Richland Lutheran Church**  
**Long Range Planning Team**  
**July 29, 2013**

Team Members Attending: Dave Brandes, Joel Sorensen and Bob Thompson.

Absent: Pastor Ernst, Jim Lachut, Dave Larkin, Jenny Page, Sandy Steele

1. Dave Brandes opened the meeting with prayer at 7:15.
2. Draft LRP Preliminary Review. The members present decided to proceed as follows:
  1. Edit Draft Long Range Plan and (potentially) develop an Executive Summary (**Joel**)
  2. Develop a graphic of how the LRP fits in with the over-all structure of the church, e.g., Congregation, Council, Staff, Annual Ministry Plan, and committees and boards (**Bob**)
  3. Expand the Appendix to include:
    - i. Study: RLC and the Community (Dave Larkin's work)
    - ii. History Documents, including Luther Senior Center, RLC Symbolism, Good News Media Ministry, and Tri-City Chaplaincy.
  4. Updated Appendices (Placed in the Library and on the Web-Site)
    - A – Study: RLC and the Community (Dave Larkin's work)
    - B – Demographics
    - C – RLC Church Histories (**Dave B. to contact Loren Schmid**)
    - D – RLC Member Map
    - E – RLC Church Statistics/Related Statistics from Local Churches
    - F – REVEAL Survey Results
    - G – 12 KEYS Survey Results
    - H – Focus Group Feedback
    - I – Summary of Process and Findings (Dave B's document)
    - H – Architecture Needs Document
3. A Long-Range Plan, Really? Bob will think about alternatives to Long-Range Plan as a title for the document -- in as much as this is really a guidance document for preparing the Annual Ministry Plans. Some titles advanced were Ministry Objectives; and, Ministry Vision, Mission and Objectives.
4. Draft Next Steps – to be reviewed at our next meeting.
  - i. August 5: Submit document for edit
  - ii. August 9: Submit draft document for comment to Council Members (for discussion in the September 12 Council Meeting)
  - iii. August 31: Provide to congregation for review and comment
  - iv. September ???: Hold information sessions ending in a congregation meeting to approve the LRP.
  - v. August-September: Tighten the relationship between the LRP and the 2014 Annual Ministry Plan.

Bob Thompson closed the meeting with prayer at 8:50. Next meeting is August 4, 7:00 pm.