

**RICHLAND LUTHERAN CHURCH  
CONGREGATION COUNCIL MINUTES  
July 11, 2023**

**MEMBERS PRESENT**

Sandy Steele, Pastor Steve Ernst, Brandon Wheeler, Kristen Imhoff, Patti Miller, Vicki Glasford, Jim Lachut, Fred Ball, Jeanne Dillner

**MEMBERS ABSENT**

Glenn Edgemon

**OPENING**

1. Devotion/Prayer – Jim Lachut
2. Communications/Visitor Comments

**REPORTS**

1. President's Report – Sandy Steele
  - a. The Northwest LCMC district is proposing a bylaw change regarding Chaplain endorsements. Congregation will need to ratify at our annual meeting in October
2. Lead Pastor Report – Pastor Steve
  - a. Staffing update
  - b. Another HVAC bid is expected by the end of the week from Bruce Heating & Air
  - c. The Safety & Security team had their first meeting and will begin implementing the policy the Council approved last year
3. Financial Report – Jeanne Dillner
  - a. We are currently 50% through the year with tithing at 48% expected and spending at 58%. This could look distorted due to the restricted gifts fund.
  - b. Overall, we are in a healthy spot financially! Very encouraging that our tithing is healthy when many churches are suffering!

**CONSENT AGENDA:** A motion was made by Vicki and seconded by Jeanne. The motion carried

1. Approve Regular Council Meeting Minutes – June 13, 2023
2. Approve Special Congregational Meeting Agenda – August 27, 2023

**OLD BUSINESS**

1. 1510 Farrell Lane Task Force
  - a. This team is still on a continued hiatus until Associate Pastor in Residency program determined
2. Discuss RLC's HVAC System
  - a. No update until Bruce bid comes in later this week
3. Special Congregational Meeting – August 27, 2023
  - a. Council will have a special meeting on Tuesday, July 25, to prepare for this
4. Review/Approve Investment Strategies & Guidelines – Jeanne/Glenn

- a. Tabled to August
- 5. Identify Nominating Committee Candidates for 2024/2025
  - a. Potential candidates were identified and contact plans made by Council

### **NEW BUSINESS**

- 1. 2024 Ministry Plan and Funding Proposal
  - a. Pastor Steve revamped and it was very well received by Council!
  - b. Suggested changes will be made before sharing with Congregation
- 2. Approve Boy Scouts' Purchase of Utility Trailer (RLC Registered Owner)
  - a. Council will gather more information and discuss further in August
- 3. Policy Review/Discussions:
  - a. Soul Care – Kristen/Brandon
    - i. Tabled to August
  - b. Transportation – Patti/Jim
    - i. No changes recommended
  - c. Urgent Assistance Fund – Jeanne/Glenn
    - i. A motion was made by Kristen and seconded by Brandon to accept changes as recommended. The motion carried.
  - d. Weddings – Fred/Vicki
    - i. A motion was made by Jeanne and seconded by Kristen to accept changes as recommended. The motion carried.

### **ADJOURN – Lord's Prayer**

The meeting was closed with the Lord's Prayer at 8:30 PM

Meeting minutes respectfully submitted by Council Secretary, Brandon Wheeler

### **INFORMATION ITEMS**

- 1. Devotions – Glenn Edgemon August 8; Jeanne Dillner September 12
- 2. Preview Article due to Kelly – Jim Lachut July 15; Glenn Edgemon August 15
- 3. July MALT Meetings: Worship July 27 @ 11:30a; Spiritual Growth July 25 @ 3:00p; Christian Services July 18 @ 6:00p; Biblical Stewardship July 31 @ 5:30p (**NOTE:** Or as rescheduled)

**RICHLAND LUTHERAN CHURCH**  
**Balance Sheet**  
As of June 30, 2023

As of June 30, 2023

**ASSETS**

**Current Assets**

Bank Accounts/Cash 379,069.29

Investments 821,959.10

**Total Current Assets** **\$ 1,201,028.39**

Fixed Assets 4,692,059.10

**TOTAL ASSETS** **\$ 5,893,087.49**

**LIABILITIES AND EQUITY**

**Liabilities** **22,995.45**

**Equity**

30000 Opening Balance Equity 4,991,399.95

31000 Perm. Restricted Net Assets 68,160.92

**32000 Funds with Restrictions**

32010 Reserve Accounts 435,355.04

32070 Eternal Flame 134.16

32075 Capital Fund - Cornerstone 239,705.66

32100 Memorials 14,579.82

32200 Christian Service Equity 93,992.56

32300 Worship Ministry Equity 3,912.51

32500 Spiritual Transformation Equity 78,174.38

32600 Biblical Stewardship Equity 161,525.29

**Total 32000 Funds with Restrictions** **\$ 1,027,379.42**

34000 Unrestricted Net Assets -222,065.64

Net Income 5,217.39

**Total Equity** **\$ 5,870,092.04**

**TOTAL LIABILITIES AND EQUITY** **\$ 5,893,087.49**

Friday, July 7, 2023 - Cash Basis

# RICHLAND LUTHERAN CHURCH

## Income Statement Budget vs. Actual

June - 50%

	Total			
	June	YTD	Budget	% of Budget
<b>Income</b>				
41000 Tithes/Offerings	44,903.13	421,505.52	873,330.00	48%
41100 Choice Dollars Contributions	-	1,547.29		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	80.00	783.00		
43100 Payments/Fees	103.50	710.84		
44000 Des Contrib (Budget Items)	315.00	5,046.67		
47500 Restricted Gifts	1,391.81	23,402.61		
<b>Total Income</b>	<b>\$46,793.44</b>	<b>\$452,995.93</b>	<b>\$873,330.00</b>	<b>52%</b>
<b>Gross Profit</b>	<b>\$46,793.44</b>	<b>\$452,995.93</b>	<b>\$873,330.00</b>	<b>52%</b>
<b>Expenses</b>				
51000 BENEVOLENCE	17,309.20	38,945.70	86,546.00	45%
51500 Restricted Gifts Expense	5,591.08	67,390.79		
52000 CHRISTIAN SERVICE	1,852.79	11,472.25	14,500.00	79%
53000 WORSHIP	608.72	5,510.08	13,250.00	42%
55000 SPIRITUAL GROWTH	381.52	4,660.93	17,480.00	27%
56000 BIBLICAL STEWARDSHIP	31,057.88	122,137.19	217,410.00	56%
56100 Property	12,730.57	87,158.32	162,100.00	54%
56200 Stewardship	-	507.61	500.00	102%
56300 Operations	539.15	9,014.85	18,710.00	48%
56400 Safety	39.91	288.15	7,100.00	4%
56700 Technology/GNMM	17,748.25	25,168.26	29,000.00	87%
57000 COUNCIL	169.57	1,357.40	2,000.00	68%
59000 PAYROLL	56,292.88	249,473.09	522,144.00	48%
Unapplied Cash Bill Pmt Expenditure	-	2,655.89		
<b>Total Expenses</b>	<b>113,263.64</b>	<b>503,603.32</b>	<b>873,330.00</b>	<b>58%</b>
<b>Net Operating Income</b>	<b>(\$66,470.20)</b>	<b>(\$50,607.39)</b>	<b>\$0.00</b>	
<b>Other Income</b>	<b>31,930.48</b>	<b>62,803.48</b>		
<b>Other Expenses</b>	<b>133.10</b>	<b>6,978.70</b>	<b>0.00</b>	
<b>Net Other Income</b>	<b>\$31,797.38</b>	<b>\$55,824.78</b>	<b>\$0.00</b>	
<b>Net Income</b>	<b>(\$34,672.82)</b>	<b>\$5,217.39</b>	<b>\$0.00</b>	

Friday, July 7, 2023 - Cash Basis

**Notes:**

1. Acct #5200 Christian Service looks over budget due to weekend lunches, however, donations received for this fund offset the expense. Such donations are recorded in Acct #4400 Des Contrib (Budget Items).
2. Acct #56700 Tech/GNMM includes \$15,250 for internet/phone upgrade. Per Council approval, monies were transferred from savings, utilizing the funds saved due to PPP distribution. This transfer is NOT reflected on the Income Statement, but rather on the Balance Sheet.
3. Acct #5700 Council includes \$570 for music staff search.