

**RICHLAND LUTHERAN CHURCH
CONGREGATION COUNCIL MINUTES
March 14, 2023**

MEMBERS PRESENT: Pastor Steve Ernst, Sandy Steele, Brandon Wheeler, Glenn Edgemon, Jim Lachut, Jeanne Dillner, Kristen Imhoff, Patti Miller, Fred Ball

OPENING

1. Devotion/Prayer – Kristen Imhoff
2. Communications/Visitor Comments

REPORTS

1. President's Report – Sandy Steele reported:
 - a. Reminder of Council hosting Lent Soup Dinner on March 15
2. Lead Pastor Report – Pastor Steve reported:
 - a. A brief overview of some work that will be looked at by the newly created Safety & Security Ministry Team
 - b. Steve discussed potential staffing changes upcoming so the Council would be prepared for that
3. Financial Report – Jeanne Dillner
 - a. Tithing through February is at 17% of the year, and expenses are at 16%
 - b. Overall, RLC is sitting pretty and in a good spot financially!

CONSENT AGENDA: A motion was made by Glenn and seconded by Vicki. The motion carried.

1. Approve Regular Council Meeting Minutes – February 14, 2023
2. Approve MERGE 2023 Hope House (Detroit, MI) Mission Trip Fundraiser Letters
3. Approve 1st Quarter benevolences: LCMC NW District \$12,636.50; LCMC National \$9,000.00

OLD BUSINESS

1. 1510 Farrell Lane Task Force
 - a. This task force is being put on hold until the house is vacated, and at that time they will reconvene to make recommendations moving forward.
2. Approve Formation of Good News Today Media (Television Program) Task Force and Charter
 - a. A motion was made by Jeanne and seconded by Kristen. The motion carried.
3. Discuss/Approve Good News Today Media Task Force Members
 - a. A list of names were presented and individuals will be contacted to determine interest and willingness to serve on this Task Force.

NEW BUSINESS

1. Discuss Friday closure of church offices for "By Appointment Only"
 - a. A motion was made by Jeanne and seconded by Brandon to close the Church Offices on Friday, except by appointment only. The motion carried.
2. Approve Phone & Internet Upgrade Installation and Funding as recommended by Biblical Stewardship MALT
 - a. A motion was made by Jeanne and seconded by Kristen to approve a phone & internet upgrade of \$28,366 through Charter. The funding for this

are \$1,300 from GNMM, \$10,000 from Life Extension, \$2,000 from Facility Use, and \$15,562 from PPP Reserve. The motion carried.

3. Discuss/Approve Formation of RLC Church Safety and Security Ministry Team and Job Description
 - a. A motion was made by Jeanne and seconded by Jim. The motion carried.
4. Discuss/Approve RLC Church Safety and Security Ministry Team Members
 - a. A list of names were presented and individuals will be contacted to determine interest and willingness to serve on this Ministry Team.
5. Discuss Nominating Committee Resignation/Replacement
 - a. A list of names were presented and individuals will be contacted to determine interest and willingness to serve on this Committee.
6. Policy Review/Discuss:
 - a. Benevolence Policy – Patti/Jim
 - i. No change
 - b. Christian Education Scholarship Policy – Kristen/Brandon
 - i. No change
 - c. Common Consent Agenda Policy – Fred/Vicki
 - i. Changes on this policy were tabled until next month
 - d. Council Self Governance Policy – Kristen/Brandon
 - i. A motion was made by Kristen and seconded by Brandon to adapt changes suggested. The motion carried.
 - e. Maintenance & Modification Policy – Jeanne/Glenn
 - i. No change

ADJOURN – Lord’s Prayer at 8:50 PM

Meeting minutes respectfully submitted by Council Secretary Brandon Wheeler

INFORMATION ITEMS

1. Devotions – Vicki Glasford April 11; Patti Miller May 9
2. Preview Article due to Kelly – Kristen Imhoff March 15; Vicki Glasford April 15
3. Policy Review/Discuss April 11: Facilities Use – Patti/Jim; Financial – Jeanne/Glenn; Funding, Money Gathering & Membership Lists – Fred/Vicki; Gift Acceptance – Kristen/Brandon; Internal Audit – Jeanne/Glenn
4. Council hosting Lent Soup Supper – March 15, 2023
5. March MALT Meetings: Worship 3/30 @ 11:30a; Spiritual Growth 3/28 @ 3:00p; Christian Services 3/28 @ 6:00p; Biblical Stewardship 3/27 @ 5:30p (**NOTE:** Or as rescheduled)

RICHLAND LUTHERAN CHURCH
Balance Sheet
As of February 28, 2023

As of February 28,
2023

ASSETS

Current Assets

Bank Accounts/Cash	441,980.19
Investments	793,493.49

Total Current Assets	\$ 1,235,473.68
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Fixed Assets	4,692,059.10
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TOTAL ASSETS	\$ 5,927,532.78
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LIABILITIES AND EQUITY

Liabilities	12,574.09
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Equity

30000 Opening Balance Equity	4,991,399.95
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31000 Perm. Restricted Net Assets	68,160.92
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32000 Funds with Restrictions

32010 Reserve Accounts	435,355.04
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32040 Continuing Ed - Unused	6,793.93
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32070 Eternal Flame	134.16
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32075 Capital Fund - Cornerstone	239,705.66
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32100 Memorials	29,744.23
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32200 Christian Service Equity	106,999.42
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32300 Worship Ministry Equity	3,912.51
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32500 Spiritual Transformation Equity	81,412.15
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32600 Biblical Stewardship Equity	166,579.82
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Total 32000 Funds with Restrictions	\$ 1,070,636.92
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34000 Unrestricted Net Assets	-258,580.31
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Net Income	43,341.21
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Total Equity	\$ 5,914,958.69
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TOTAL LIABILITIES AND EQUITY	\$ 5,927,532.78
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Monday, March 6, 2023 - Cash Basis

RICHLAND LUTHERAN CHURCH
Income Statement Budget vs. Actual
Feb - 17%

	Total			
	Feb	YTD	Budget	% of Budget
Income				
41000 Tithes/Offerings	83,782.60	146,490.05	873,330.00	17%
41100 Choice Dollars Contributions	803.84	834.84		
41200 Checking/Savings Interest	-	-		
42100 Free Will Contributions	59.00	87.00		
43100 Payments/Fees	196.00	236.00		
44000 Des Contrib (Budget Items)	2,325.00	3,090.00		
47500 Restricted Gifts	6,110.00	8,270.00		
Total Income	\$93,276.44	\$159,007.89	\$873,330.00	18%
Gross Profit	\$93,276.44	\$159,007.89	\$873,330.00	18%
Expenses				
51000 BENEVOLENCE	-	-	86,546.00	0%
51500 Restricted Gifts Expense	5,989.76	14,085.70		
52000 CHRISTIAN SERVICE	1,990.97	2,886.59	14,500.00	20%
53000 WORSHIP	683.52	1,675.19	13,250.00	13%
55000 SPIRITUAL GROWTH	861.29	2,331.12	17,480.00	13%
56000 BIBLICAL STEWARDSHIP	13,362.28	39,313.51	217,410.00	18%
56100 Property	10,460.50	33,411.50	162,100.00	21%
56200 Stewardship	-	-	500.00	0%
56300 Operations	1,517.64	3,317.66	18,710.00	18%
56400 Safety	39.93	119.81	7,100.00	2%
56700 Technology/GNMM	1,344.21	2,464.54	29,000.00	8%
57000 COUNCIL	49.83	49.83	2,000.00	2%
59000 PAYROLL	39,029.55	78,063.00	522,144.00	15%
Unapplied Cash Bill Pmt Expenditure	(96.33)	2,559.56		
Total Expenses	61,870.87	140,964.50	873,330.00	16%
Net Operating Income	\$31,405.57	\$18,043.39	\$0.00	
Other Income	(13,065.17)	28,798.02		
Other Expenses	16.83	3,500.20	0.00	
Net Other Income	(\$13,082.00)	\$25,297.82	\$0.00	
Net Income	\$18,323.57	\$43,341.21	\$0.00	

Monday, March 6, 2023 - Cash Basis

2023 Benevolence Recommendations – First Quarter

Total Benevolence Budget: \$86,546

First Quarter – LCMC (25% of Benevolence Budget): \$21,636.50

- LCMC NW District: \$12,636.50
- LCMC National: \$9,000.00

The rest of the 2023 schedule:

- 2nd Quarter – International Ministries – 20% = \$17,309.20
- 3rd Quarter – Regional/National Ministries – 20% = \$17,309.20
- 4th Quarter – Local Ministries – 20% = \$17,309.20
- Undesignated Ministries – 15% = \$12,981.90